

March 19, 2008

**TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on March 5, 2008, and recommends the following motions:

1. Review minutes/reports:
 - a) EMS Council (1/16/08).
Receive & place on file.
2. Carryovers - Public Safety Division 2007 to 2008 Carryover Funds. Approve.
3. Resolution re: To Establish a Drug Court Study Sub Committee under the Criminal Justice Coordinating Board to Study the Feasibility of Creating a Drug Court. (Referred from Criminal Justice Coordinating Board.) Committee approved. See Resolutions, Ordinances March County Board.
4. Safe Streets Treatment Option Program (SSTOP) Summery (December 2006- December 2007).
Approve.
5. Medical Examiner - Budget Financial Status Report for December 31, 2007. Receive & place on file.
6. Medical Examiner - Achievements for 2007 & Goals for 2008. Receive & place on file.
7. Medical Examiner - 2007 Medical Examiner Activity Spreadsheet. Refer to County Executive's Office for review and have the County Executive report back. Ayes: 4 (Kaye, Zima, Nicholson, Clancy); Nays: 1 (Backmann). Motion Carried.
8. Volunteers in Probation – Monthly Statistics for January 31, 2008. Receive & place on file.
9. Teen Court - Stats for January 2008. Receive & place on file.
10. Public Safety Communications - Achievements for 2007 & Goals for 2008. Receive & place on file.
11. Public Safety Communications - Budget Status Financial Report not available. No action.
12. Public Safety Communications - Request for Budget Transfer (#08-10): Increase in Expenditures with Offsetting Increase in Revenue: Emergency Management has been awarded a FY 2007 OJA Homeland Security Grant in the amount of \$2,554 to conduct 3 Incident Command System -400 courses at Green Bay Fire Department. Approve.
13. Public Safety Communications - Request for Budget Transfer (#08-11): Increase in Expenditures with Offsetting Increase in Revenue: Brown County Hazmat Tam was included in 2007 Homeland Security Grant awarded to City of Green Bay Police Department. Funds being used to purchase a camera system that will allow the team to remotely view situations without putting

Public Safety Committee

March 19, 2008

Page 2

personnel in harm's way (\$11,311.79) Grant requires 25% match; \$3,770.84 will come out of Team's Reserve Fund. Total outlay equipment - \$15,082.63. Approve.

14. Public Safety Communications - Director's report. Receive & place on file.
15. Public Safety Communications - RFP for Commissioning (CX) Services of Brown County 911 Communications Center. Approve subject to County Board's approval.
16. Sheriff - Communication from Supervisor Andy Nicholson re: Requesting an update on the progress of the immigration training with our Sheriff's department. (Referred from February County Board.) Receive & place on file.
17. Sheriff - Communication from Supervisor Bernie Erickson re: Determine a set monetary limit to the amount of damages an individual may receive in the event an officer has to shoot a dog to protect himself or members of the community. (Referred from February County Board.) Refer to Corporation Counsel to draft a proper resolution with a limit of \$50 and refer to Legislative Sub Committee for final drafting for the County Board.
18. Sheriff - Achievements for 2007 & Goals for 2008. Receive & place on file.
19. Sheriff - Request for Proposal (RFP) for Laundry Management Services, Brown County Sheriff's Department - Jail Division, Project #1286. Approve.
20. Sheriff - Budget Status Financial Report not available. No action.
21. Sheriff - Key Factor Report for March 2008 with Jail Average Daily Population by month and Overtime Expenditures. Receive & place on file.
22. Sheriff - Request for Budget Transfer (#08-12): Increase in Expenditures with Offsetting Increase in Revenue: 2008 County/Tribal Law Enforcement Grant. 2008 budget with County share estimated at \$14,100 but actual amount of County's share is \$17,642 (additional \$3,542). Additional money will allow an increase from the originally budgeted 3 in-squad video units to 4 units plus related accessories. Approve.
23. Sheriff - report. Receive & place on file.
24. Circuit Courts & Clerk of Courts - Achievements for 2007 & Goals for 2008. Budget Status Financial Report for December 2007. Receive & place on file.
25. District Attorney - Achievements for 2007 & Goals for 2008. Budget Status Financial Report for December 31, 2007. Receive & place on file.
26. Emergency Government - Budget Status Financial Report attached for December 31, 2007. Receive & place on file.

27. **Closed Session:** Pursuant to Sec. 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation date of a public employee over which the Committee has jurisdiction or exercises responsibility. (No Closed Session held.)
28. Audit of bills. Pay the bills.

Approved by:

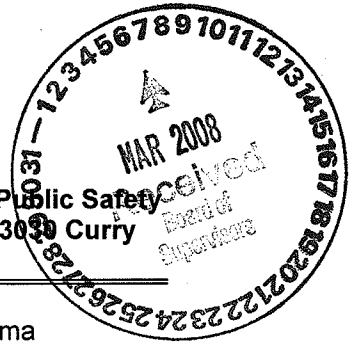
COUNTY EXECUTIVE

Date

Word 97\reports\pubsaf\March19_2008.doc

**PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Public Safety Committee was held on Wednesday, March 5, 2008 at 5:15 p.m. at the Brown County Jail, 3030 Curry Lane, Green Bay, WI.



Present: Harold Kaye, Bill Clancy, Joe Backmann, Andy Nicholson, Guy Zima

Also Present: County Executive Tom Hinz, Supervisors Fleck, Krueger and Erickson. Jim Nickel, Bob Heimann, Beth Rodgers, Sheriff Kocken, Don Hein, Jack Jadin, Cullen Peltier, Kurt Hogarty, Bill Dowell. Other interested persons.

1. **CALL MEETING TO ORDER.**

The meeting was called to order by Supervisor Kaye at 5:33 p.m.

2. **APPROVE/MODIFY AGENDA.**

Although shown in proper format, item #20 was taken after item #6 and items #16 and #17 were taken after item #20.

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

3. **APPROVE/MODIFY MINUTES OF FEBRUARY 6, 2008.**

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR CLANCY TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

4. **REVIEW MINUTES/REPORTS:**

a) **EMS COUNCIL (1/16/08).**

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR BACKMANN TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS

5. None.

CARRYOVERS

6. **PUBLIC SAFETY DIVISION 2007 TO 2008 CARRYOVER FUNDS.**

A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR ZIMA TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

Item #20 was taken at this time.

CRIMINAL JUSTICE COORDINATING BOARD

7. RESOLUTION RE: TO ESTABLISH A DRUG COURT STUDY SUB COMMITTEE UNDER THE CRIMINAL JUSTICE COORDINATING BOARD TO STUDY THE FEASIBILITY OF CREATING A DRUG COURT. (REFERRED FROM CRIMINAL JUSTICE COORDINATING BOARD.)

Supervisor Kaye informed the committee that Judge Zuidmulder volunteered to be the new Judge for the Committee and at no cost. There are 16 other drug courts in Wisconsin and stated these programs have been very successful.

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR BACKMANN TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

SAFE STREETS TREATMENT OPTION PROGRAM (FROM WCA)

8. SAFE STREETS TREATMENT OPTION PROGRAM (SSTOP) SUMMERY (DECEMBER 2006- DECEMBER 2007).

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR CLANCY TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

MEDICAL EXAMINER

9. BUDGET FINANCIAL STATUS REPORT FOR DECEMBER 31, 2007.

A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR BACKMANN TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

10. ACHIEVEMENTS FOR 2007 & GOALS FOR 2008.

A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR BACKMANN TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

Supervisor Nicholson arrived at 5:53 p.m.

11. 2007 MEDICAL EXAMINER ACTIVITY SPREADSHEET.

Supervisor Zima would like the County Executive to do an investigation on the Medical Examiner's appropriations of time. Zima is concerned with this person's ability to work a 24-hour around the clock job for the City of Green Bay and also be a full time Medical Examiner for Brown County and other contracted counties. He believed most people in responsible positions understand that to do a good job, something that serves the public; you should be very dedicated and give full time dedication. Professionalism is expected. Zima would like this referred to the Administration Committee to get a County policy regarding outside work for people who are full time Administrators for Brown County. Zima stated that whenever there are agenda items under a department, the department head should attend the meeting.

Supervisor Backmann interjected that the committee may be jumping to conclusions on why this department head did not show up. He has been to many meetings where staff has not made an appearance and the committee has not

taken this route. Further, he suggested a policy stating if a department head does not show up, the County Executive is contacted and the Executive can use discipline. Backmann believed, if a person is able to take on two jobs, they should be allowed to do so.

Supervisor Nicholson questioned County Executives Hinz's take on the issue.

County Executive, Tom Hinz, stated, 1) he will address the Medical Examiner's absence, and make it clear that if there is something on the agenda, he is required to be at the meeting or have someone else appear; 2) he will look at job performance, which at this time, he has not heard anything negative about the way this person is doing the job.

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR KAYE TO REFER TO THE COUNTY EXECUTIVE'S OFFICE FOR REVIEW AND HAVE THE COUNTY EXECUTIVE REPORT BACK. Vote taken. AYES; 4: KAYE, ZIMA, NICHOLSON, CLANCY. NAYS; 1: BACKMANN. MOTION CARRIED.

VOLUNTEERS IN PROBATION

12. VIP – MONTHLY STATISTICS FOR JANUARY 31, 2008.

TEEN COURT

13. TEEN COURT STATS FOR JANUARY 2008.

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR CLANCY TO RECEIVE AND PLACE ON FILE ITEMS #12 AND #13. Vote taken. MOTION CARRIED UNANIMOUSLY.

PUBLIC SAFETY COMMUNICATIONS

14. ACHIEVEMENTS FOR 2007 & GOALS FOR 2008.

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR BACKMANN TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

15. BUDGET STATUS FINANCIAL REPORT NOT AVAILABLE.

The Budget Status Financial Report (available in County Board and County Clerk's office) was provided by Mr. Nickel.

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

16. REQUEST FOR BUDGET TRANSFER (#08-10): INCREASE IN EXPENDITURES WITH OFFSETTING INCREASE IN REVENUE: EMERGENCY MANAGEMENT HAS BEEN AWARDED A FY 2007 OJA HOMELAND SECURITY GRANT IN THE AMOUNT OF \$2,554 TO CONDUCT 3 INCIDENT COMMAND SYSTEM -400 COURSES AT GREEN BAY FIRE DEPARTMENT.

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR BACKMANN TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

17. REQUEST FOR BUDGET TRANSFER (#08-11): INCREASE IN EXPENDITURES WITH OFFSETTING INCREASE IN REVENUE: BROWN COUNTY HAZMAT TEAM WAS INCLUDED IN 2007 HOMELAND SECURITY GRANT AWARDED TO CITY OF GREEN BAY POLICE DEPARTMENT. FUNDS BEING USED TO PURCHASE A CAMERA SYSTEM THAT WILL ALLOW THE TEAM TO REMOTELY VIEW SITUATIONS WITHOUT PUTTING PERSONNEL IN HARM'S WAY (\$11,311.79) GRANT REQUIRES 25% MATCH; \$3,770.84 WILL COME OUT OF TEAM'S RESERVE FUND. TOTAL OUTLAY EQUIPMENT - \$15,082.63.

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR CLANCY TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

Back to item #7 at this time.

18. DIRECTOR'S REPORT.

Public Safety Communications Director, Jim Nickel, provided a handout re: Director's Report March 5, 2008, and gave an overview on selected items. He also provided the 2007-2008 Brown County PSC Call Volume (available in County Board and County Clerk's office).

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

Supervisor Zima was excused at 6:24 p.m.

#18A RFP FOR COMMISSIONING (CX) SERVICES OF BROWN COUNTY 911 COMMUNICATIONS CENTER.

Facility Management Director, Bill Dowell, stated this is a contract required for a Leadership in Energy and Environmental Design (LEED) project. The commissioning agent is a professional engineer familiar with the heating, cooling and electrical systems. This agent will verify the systems are installed per design specification and will also verify that it will work properly, that there will be energy savings and that staff are trained for maintenance.

Supervisor Backmann questioned why someone else has to be hired when there is already a construction manager? Purchasing Manager, Kurt Hogarty, stated as far as LEED certification, one of the requirements is that it has to be a third party commissioning agent, in other words, someone on the outside looking in.

Supervisor Krueger questioned who would be responsible for maintenance. Dowell stated the commissioning agent will come back within a year and test out

the systems, however, after two years the County would be responsible for continued maintenance.

A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR KAYE TO APPROVE WITH SUBJECT TO COUNTY BOARD'S APPROVAL. Vote taken. MOTION CARRIED UNANIMOUSLY.

SHERIFF

19. COMMUNICATION FROM SUPERVISOR ANDY NICHOLSON RE: REQUESTING AN UPDATE ON THE PROGRESS OF THE IMMIGRATION TRAINING WITH OUR SHERIFF'S DEPARTMENT. (REFERRED FROM FEBRUARY COUNTY BOARD.)

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

20. COMMUNICATION FROM SUPERVISOR BERNIE ERICKSON RE: DETERMINE A SET MONETARY LIMIT TO THE AMOUNT OF DAMAGES AN INDIVIDUAL MAY RECEIVE IN THE EVENT AN OFFICER HAS TO SHOOT A DOG TO PROTECT HIMSELF OR MEMBERS OF THE COMMUNITY. (REFERRED FROM FEBRUARY COUNTY BOARD.)

Supervisor Bernie Erickson stated a constituent that served on the jury for this incident believed it was a waste of time and County money. This person also missed three days of work and did not get reimbursements from his job. Erickson spoke with the Judge, Sheriff Kocken, Captain Schultz, and Corporation Counsel, John Jacques, and they agreed these incidents could be a little out of hand. Erickson suggested placing a flat fee payment of \$50 per individual case if it comes up requesting compensation. As an example, the Land Conservation has a flat fee for damage to livestock from stray dogs. Erickson is looking to deter frivolous lawsuits in the future with this fee, and stated the rate can be determined by the committee.

Sheriff Kocken stated his concerns are he is unsure placing a fee of \$50 will prevent someone from taking a person to court. Since Kocken has been Sheriff, there has only been one incident like this and he is aware of three similar cases in the last ten years.

A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR BACKMANN TO REFER TO CORPORATION COUNSEL TO DRAFT A PROPER RESOLUTION WITH A LIMIT OF \$50 AND REFER TO THE LEGISLATIVE COMMITTEE FOR FINAL DRAFTING FOR THE COUNTY BOARD. Vote taken. MOTION CARRIED UNANIMOUSLY.

Items #16 and #17 were taken at this time.

21. ACHIEVEMENTS FOR 2007 & GOALS FOR 2008.

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

22. REQUEST FOR PROPOSAL (RFP) FOR LAUNDRY MANAGEMENT SERVICES, BROWN COUNTY SHERIFF'S DEPARTMENT – JAIL DIVISION, PROJECT #1286.

A MOTION WAS MADE BY SUPERVISOR NICHOLSON AND SECONDED BY SUPERVISOR CLANCY TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

23. BUDGET STATUS FINANCIAL REPORT (NOT AVAILABLE).

No action taken.

24. KEY FACTOR REPORT FOR MARCH 2008 WITH JAIL AVERAGE DAILY POPULATION BY MONTH AND OVERTIME EXPENDITURES.

Sheriff Kocken stated that they are doing what they can to bring the boarded from Federal Marshal up to 50 which is what their budget calls for, but they are currently 16 short.

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

25. REQUEST FOR BUDGET TRANSFER (#08-12): INCREASE IN EXPENDITURES WITH OFFSETTING INCREASE IN REVENUE: 2008 COUNTY/TRIBAL LAW ENFORCEMENT GRANT. 2008 BUDGET WITH COUNTY SHARE ESTIMATED AT \$14,100 BUT ACTUAL AMOUNT OF COUNTY'S SHARE IS \$17,642 (ADDITIONAL \$3,542). ADDITIONAL MONEY WILL ALLOW AN INCREASE FROM THE ORIGINALLY BUDGETED 3 IN-SQUAD VIDEO UNITS TO 4 UNITS PLUS RELATED ACCESSORIES.

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

26. SHERIFF'S REPORT.

Kocken referred to a question from Supervisor Zima from last month's meeting, stating that once an illegal immigrant is detained, they have to serve their entire time of commitment for Brown County and than ICE is notified and they are picked up within two days.

A MOTION WAS MADE BY SUPERVISOR NICHOLSON AND SECONDED BY SUPERVISOR CLANCY TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

CIRCUIT COURTS & CLERK OF COURTS ACHIEVEMENTS FOR 2007 & GOALS FOR 2008. BUDGET STATUS FINANCIAL REPORT FOR DECEMBER 2007. NO OTHER AGENDA ITEMS.

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

DISTRICT ATTORNEY ACHIEVEMENTS FOR 2007 & GOALS FOR 2008. BUDGET STATUS FINANCIAL REPORT FOR DECEMBER 31, 2007. NO OTHER AGENDA ITEMS.

Administrative Supervisor, Susan Tilot, updated the committee on the following with regard to the District Attorney's Budget Status Financial Report for December 31, 2007.

- 1) In January, a Drug Court Grant was applied for through the Federal Government which was not received. After the approval for the hiring of a drug prosecutor at the January 19, 2008 County Board meeting, applications have been received. Four people have been interviewed, and other interviews will continue and hopefully, this position will be filled by the end of the month or in April.
- 2) A Discovery Clerk position has been filled and will start Monday, March 10, 2008.
- 3) Discovery revenues received a \$5,000 increase.
- 4) The 2007 budget is the last budget with the 80/20 split with the Victim Witness Program. The budget indicated they are receiving \$204,000 and they have fallen \$134,000 which was received from the State, there will be a \$74,000 revenue shortfall.
- 5) With talking with the County Executive in their budgetary meetings, there is discussion about raising some of the Discovery fees. Tilot has been talking with the other 72 counties' office managers to get a uniform Discovery amount which they will present at a meeting which will be held this year in Green Bay.
- 6) On February 7, 2008, District Attorney, John Zakowski, went to a seminar and training session on drug courts.

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

EMERGENCY GOVERNMENT BUDGET STATUS FINANCIAL REPORT ATTACHED FOR DECEMBER 31, 2007. NO OTHER AGENDA ITEMS.

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

OTHER

27. **CLOSED SESSION: PURSUANT TO SEC. 19.85 (1) (C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATE OF A PUBLIC EMPLOYEE OVER WHICH THE COMMITTEE HAS JURISDICTION OR EXERCISES RESPONSIBILITY. (No Closed Session held.)**

28. AUDIT OF BILLS.

A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO PAY THE BILLS. Vote taken. MOTION CARRIED UNANIMOUSLY.

29. SUCH OTHER MATTERS AS AUTHORIZED BY LAW.

MOTION MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERIOR NICHOLSON TO ADJOURN AT 7:09 P.M. VOTE TAKEN. MOTION APPROVED UNANIMOUSLY.

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary